

# SPARC Steering Committee Meeting Minutes

December 12, 2022

**Location**

Hybrid - JW Marriott in Washington DC for those in-person, Zoom for virtual attendees.

**Attendees**

<u>Steering Committee</u> Jennifer Beamer* Gwen Bird* Chris Bourg Vicki Coleman Karen Estlund* Antoinette Foster Scarlet Galvan* Harriett Green* Lorraine Haricombe April Hathcock, Chair* Heather Joseph, ex officio Beth McNeil* Carmelita Pickett* Ariana Santiago* Ginny Steel* Catherine Steeves  *Voting member	<u>SPARC Team &amp; Guests</u> Aishah Abdullah Caralee Adams Nicole Allen Claudio Aspesi Hailey Babb Tina Baich Caitlin Carter Raym Crow Michele Gibney Val Hollister Ilana Melka Mariana Molchanov Garcia Briana O'Neal Nick Shockey Katie Steen-James Greg Tananbaum
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**Meeting called to order at 9:09 am Eastern by H. Joseph.**

**Welcome, Introductions and Thank You**

**Previous Meeting Minutes Approval**

- Open discussion and questions
- Vote:  
Proposal by Chair, A. Hathcock, C. Bourg seconded: *To approve the October 6, 2022 minutes as written.* All 10 voting members present voted in favor of the motion. There were no dissents or abstentions.

**Brief Updates**

- Policy update
- NASEM Roundtable Update
- USRN Update
- Privacy & Surveillance Update
- S20 Update
- Communications

## **SPARC Financial Overview**

### **Feedback & Brainstorm on 2023 Program Priorities**

- Round Robin - Each Steerer shared thoughts on key issues or emerging priorities they observe
- Feedback from the member survey on priorities & the member meeting
- Discussion to help prioritize items for 2023 Program Plan

### **Call for Any Additional Discussion Topics.**

### **Action Items**

- Include Steering Committee feedback on 2023 Program Plan
- Meeting minutes to be sent out via email for review and proposed amendments.

### **Meeting adjourned at 11:58 am Eastern by H. Joseph.**

*2/15/23: Minutes submitted to the Steering Committee for their review and any proposed amendments (by SPARC COO, V. Hollister).*