



## Steering Committee Meeting Minutes April 7, 2022

### Location

Virtual Zoom meeting

### Attendees

<u>Steering Committee</u>	<u>SPARC Team &amp; Guests</u>
Jennifer Beamer*	Aishah Abdullah
Gwen Bird*	Nicole Allen
Talia Chung	Claudio Aspesi
Vicki Coleman	Hailey Babb
Christopher Cox*	Tina Baich
Karen Estlund*	Caitlin Carter
Antoinette Foster	Raym Crow
Scarlet Galvan*	Lese Fandel
Carrie Gits	Val Hollister
Harriett Green*	Joe McArthur
April Hathcock*	Erin McKiernan
Heather Joseph, ex officio	Eunice Mercado-Lara
Mary Lee Kennedy	Nick Shockey
Beth McNeil*	Katie Steen
Carmelita Pickett*	
Ariana Santiago*	
Ginny Steele, Chair*	
*Voting member	

Meeting called to order at 1:00pm Eastern by H. Joseph.

### Welcome

#### Steering Committee Meeting Minutes

- Open discussion and questions
- **Vote:**
  - **Proposal by Chair, G. Steele:** To approve the February 10, 2022 minutes as written.
    - All 10 voting members present voted in favor of the proposal. There were no dissents or abstentions.
  - **Proposal by Chair, G. Steele:** To approve the December 13, 2022 minutes as written.
    - All 10 voting members present voted in favor of the proposal. There were no dissents or abstentions.

### **Replacement of voting Steering Committee member**

- Replacement required for non-ARL representative Elaine Thornton, stepping down due to changing institutions
- Open time for discussion and questions
- G. Steele and L. Haricombe nomination of Scarlet Galvan, currently an appointed member, to fill the open seat
- **Vote:**
  - **Proposal by Chair, G. Steele:** The open Steering Committee non-ARL voting member seat be filled by Scarlet Galvan.
    - All 10 voting members present voted in favor of the proposal. There were no dissents or abstentions.

### **Website updates**

- New language on high-level pages to better reflecting relationship between openness and equity
- Per February 10, 2022 meeting minutes Action Items, addition of governance docs
- Open time for discussion and questions

### **Updates to SPARC Articles of Governance**

- Open time for discussion and questions
- **Vote:**
  - **Proposal by Chair, G. Steele:** To adopt the changes to the [Articles of Governance](#) as presented.
    - All 10 voting members present voted in favor of the proposal. There were no dissents or abstentions.

### **Executive Session**

#### **Action Items**

- Meeting minutes will be sent out via email for approval; must be unanimous consent.
- Modify language on web pages per discussion.
- Archive current web pages before updating.
- Amend the Articles of Governance to clarify rules for executive sessions.

### **Meeting adjourned at 2:17pm Eastern by H. Joseph.**

*4/18/22: Minutes submitted to the Steering Committee for their review and any proposed amendments (by SPARC COO, V. Hollister).*